

The December Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 2nd December 2025 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

27 11 2025

- 1. To receive and approve apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 4th November 2025**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Chairmans Report**
- 7. To receive the Clerks Report**
- 8. To receive an update on Transport, Highways and PROW Issues from Cllrs Anderson, D'arville and Smart**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick and to decide upon any comments to submit on open planning applications**
- 10. To receive an update on the Memorial Hall Extension from Cllr Rastrick**
- 11. To discuss suggestions for improvements at the Memorial Hall**
- 12. To discuss and decide upon any grant applications received as per the Grants and Donations Policy**

13. Cllr D'arville to update and provide feedback from the Table Top Sale

14. To update on Summer Fete 2026

15. To discuss and decide upon articles for the Spotlight/Flyer column

16. To discuss and decide upon any projects to use the outdoor/play budget from East Suffolk Council

17. To review, discuss and agree on final budget for 2026/2027 and confirm amount of precept to be requested

18. To agree emergency arrangements for over the Christmas period

19. To receive a financial statement to 30th November 2025

20. To approve the following payments made

05 11 25	*****	Refund of damaged tyre	£179.95	LGA1972 s137
05 11 25	Labelcraft	Banner for TT Sale	£150.00	LGA1972 s145
07 11 25	NEST	Pension Payment	£113.58	LGA1972 s112
11 11 25	Glasdon	Purchase of Bike Rack	£215.40	LGA1972 s133
12 11 25	O2	Clerks Mobile Phone	£36.00	LGA1972 s112
14 11 25	White Stores	Tree Lights	£23.98	LGA1972 s137
17 11 25	Oliva Contracts	Memorial Hall Extension	£35,000.00	LGA1972 s133
18 11 25	O2	Clerks Phone	£45.83	LGA1972 s112
28 11 25	C Small	Clerks Salary	£1620.11	LGA1972 s112

21. To approve the following payments to be made

03 12 25	C Small	Clerks Expenses	£57.99	LGA1972 s112
08 12 25	HMRC	Tax & NI on Clerks Salary	£476.92	LGA1972 s112

22. Items for consideration at next meeting, and to confirm date of next meeting

23. Close