

The November Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 4th November 2025 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

30 10 2025

- 1. To receive and approve apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To approve the minutes of the meeting held on 7th October 2025**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Chairmans Report**
- 7. To receive the Clerks Report**
- 8. To receive an update on Transport, Highways and PROW Issues from Cllrs Anderson, D'arville and Smart**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick and to decide upon any comments to submit on open planning applications**
- 10. To receive an update on the Memorial Hall Extension from Cllr Rastrick**
- 11. To discuss bike racks at the Memorial Hall**
- 12. Cllr D'arville to update on the Table Top Sale**

13. To confirm arrangements for Remembrance Day

14. To discuss and decide upon purchase of Christmas Tree for outside Memorial Hall

15. To discuss and decide upon any action required with regards to signs on roundabout

16. To discuss, review and approve the following policies;

- i) Internet Banking Policy
- ii) Model Publication Scheme
- iii) Press and Media Policy
- iv) Procedure for Public Session

17. To discuss and decide upon articles for the Spotlight/Flyer column

18. To review and discuss first draft of the budget for 2026/2027

19. To receive a financial statement to 31st October 2025

20. To approve the following payments made

09 10 25	NEST	Pension Payment	£94.92	LGA1972 s112
13 10 25	SALC	Payroll Service	£57.60	LGA1972 s112
13 10 25	Trimley Memorial Hall	Hire of Hall	£104.00	LGA1972 s137
20 10 25	Community Action Suffolk	Website Hosting	£66.00	LGA1972 s142
20 10 25	Viking Direct	Stationary Supplies	£36.70	LGA1972 s112
27 10 25	Oliva Contracts	Memorial Hall Extension	£40,000.00	LGA1972 s133
27 10 25	Royal British Legion	Poppy Wreaths	£40.00	LGA1972 s137

21. To approve the following payments to be made

05 11 25	C Small	Clerks Expenses	£55.95	LGA1972 s112
10 11 25	HMRC	Tax & NI on Clerks Salary	£476.92	LGA1972 s112

22. Items for consideration at next meeting

23. Close