

The June Meeting of Trimley St Martin Parish Council is to be held in The Rosemary Room at Trimley Memorial Hall on Tuesday 2nd June 2026 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

28 05 2026

- 1. To receive and approve apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 5th May 2026**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Chairmans Report**
- 7. To receive the Clerks Report**
- 8. To receive an update on Transport, Highways and PROW Issues from Cllrs Anderson, D'arville and Smart.**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick and to decide upon any comments to submit on open planning applications**
- 10. To update on Summer Fete 2026**
- 11. To confirm Carly Small as Responsible Finance Officer in 2026/2027**

12. To discuss and decide upon the Parish Council ‘sponsoring’ or providing funding for the Village Recorder as per 2025/2026

13. To approve the requirements for the contract on maintenance of Memorial Hall Grounds and Roundabout and Flower Beds

14. To consider requests for assistance from applicants in accordance with the Parish Councils Grants and Donations Policy

15. To discuss possibility of CCTV in grounds of Memorial Hall

16. To discuss and decide upon articles for the Spotlight/Flyer column

17. To review and approve the following policies;

- i. Internet Banking
- ii. Equality & Diversity

18. To receive a Budget Monitoring Report

19. To receive a financial statement to 31st May 2026

20. To approve the following payments made

08 05 26	NEST	Clerks Pension Payment	£113.58	LGA1972 s112
08 05 26	SLCC	Subscription Renewal	£57.60	LGA1972 s143
08 05 26	SALC	Subscription	£804.29	LGA1972 s145
08 05 26	SALC	Internal Audit	£669.60	Accts & Audit Regs 2015 reg 5(i)
08 05 26	Royal Mail	PO BOX Renewal	£499.89	LGA1972 s143
12 05 26	O2	Clerks Phone	£53.40	LGA1972 s112
15 05 26	Oliva Contracts	Handrail	£936.00	LGA1972 s133
15 05 26	CPRE	Subscription	£36.00	LGA1972 s111
19 05 26	Flyerpress	Posters for fete	£24.00	LGA1972 s142
27 05 26	C Small	Expenses (fete)	£79.89	LGA1972 s112
27 05 26	S Jones Landscaping	Roundabout & Beds Contract	£660.00	Highways Act 190 s196
27 05 26	S Jones Landscaping	Memorial Hall Grounds	£468.00	LGA1972 s133

28 05 26	Y Smart	Chairmans Allowance	£350.00	Local Authorities (Members Allowances) (England) Regs
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21. To approve the following payments to be made

06 05 26	C Small	Clerks Expenses	£49.83	LGA1972 s112
10 06 26	HMRC	Tax & NI on Clerks Salary	£476.92	LGA1972 s112

22. Items for consideration at next meeting.

23. Close