

The March Meeting of Trimley St Martin Parish Council is to be held at Trimley Memorial Hall on Tuesday 3rd March 2026 at 7.30pm. The agenda is set out below.

Carly Small, Parish Clerk

25 02 2026

- 1. To receive and approve apologies for absence**
- 2. For councillors to declare any interests in matters on the agenda**
- 3. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest**
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- 4. To approve the minutes of the meeting held on 3rd February 2026**
- 5. Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
- 6. To receive the Chairmans Report**
- 7. To receive the Clerks Report**
- 8. To receive an update on Transport, Highways and PROW Issues from Cllrs Anderson, D'arville and Smart**
- 9. To receive an update on Planning issues and applications from Cllr Rastrick and to decide upon any comments to submit on open planning applications**
- 10. To receive an update on the Memorial Hall Extension from Cllr Rastrick**
- 11. To discuss and decide on next steps relating to miscellaneous Memorial Hall additions**
- 12. To update on Summer Fete 2026**

13. Cllr Owen to raise issues with Waterworks Lane and the footpath to the river

14. To discuss and decide upon articles for the Spotlight/Flyer column

15. To confirm SALC as the Internal Auditor for 2025/2026

16. To conduct a review of the Council's Governance Risks

17. To conduct a review of the Internal Controls

18. To update, if necessary, and agree Asset Register

19. To review and approve the following policies;

- i. Anti-harassment and bullying policy**
- ii. Disciplinary policy**
- iii. Grievance policy**
- iv. Volunteer policy**

20. To receive a financial statement to 28th February 2026

21. To approve the following payments made

09 02 26	NEST	Pension Payment	£113.58	LGA1972 s112
10 02 26	Labelcraft	Banner for Tabletop sale	£120.00	LGA1972 s145
11 02 26	O2	Clerks Mobile Phone	£51.60	LGA1972 s112
12 02 26	HMRC	Tax & NI on Clerks Salary	£476.92	LGA1972 s112

22. To approve the following payments to be made

04 03 26	C Small	Clerks Expenses	£34.55	LGA1972 s112
04 03 26	Starboard Systems (Scribe)	Accounting Software	£532.80	LGA1972 s112
12 03 26	HMRC	Tax & NI on Clerks Salary	£476.92	LGA1972 s112

23. Items for consideration at next meeting.

24. Close