

## Events Committee Delegation Arrangements and Terms of Reference

### **Committee Members**

Paul Rastrick

Tanya Anderson

Richard Jacobs

### **Delegation Arrangements and Terms of Reference**

To discuss, comment on and make decisions regarding the organisation of events provided by Trimley St Martin Parish Council and, where directed by Full Council, to consider other issues regarding events.

Decisions regarding financial transactions to be referred back to the Parish Council, unless there are adequate donations towards the events to cover these costs.

The Events Committee may work alongside other organisations in the organisation and provision of events for the parish.

The Events Committee to report back to Full Council each month whilst events are in the planning stages.

Although not a committee member, the Clerk may help with organisation/delegation of tasks within the committee and assist as and when required.