

**Minutes of the Meeting of Trimley St Martin Parish Council held in The Rosemary Room at Trimley St Martin Memorial Hall on Tuesday 6<sup>th</sup> October 2026 at 7.30pm**

**Present:** Cllrs Smart, Rastrick, D’arville, Jacobs, Parker, Owen, Anderson

**Also Present:** PC Arlene Ell

| <b>Item No.</b> | <b>Comments</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Action</b> |
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| <b>1.</b>       | <b>To receive apologies for absence</b><br>There were no apologies received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |               |
| <b>2.</b>       | <b>For councillors to declare any interest in matters on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |
| <b>3.</b>       | <b>To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |
| <b>4.</b>       | <b>To approve the minutes of the meeting held on 7<sup>th</sup> September 2026.</b><br>The minutes of the meeting held on 7 <sup>th</sup> September 2026 were approved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               |
| <b>5.</b>       | <b>Public Forum including County and District Councillor Reports and Public Question Time.</b><br>PC Ell provided an update. <ul style="list-style-type: none"> <li>• PC Ell covers 12 parishes and aims to attend as many Parish Council meetings as possible but does have regular contact with the parish councils.</li> <li>• She has been out and about in Trimley St Martin to be visible in the community and partnership working with housing associations etc. PC Ell has also used the speed gun along the High Road a number of times, however once ‘word gets out’ she is there then people reduce speed, so she does not stay for a too long period at a time.</li> <li>• Aware that mopeds and motorbikes are a big disruption for the whole community, 2 illegal e-bikes have been seized, along with multiple mopeds and warnings issued under a vehicle defect scheme.</li> <li>• Anti-social behaviour records for Trimley St Martin – majority around mopeds/speeding. There is a ‘Day of Action’ planned in the coming weeks with traffic and partner agencies to check vehicles.</li> <li>• There have been a couple of recent burglaries, not believed to be targeted and more of an opportunistic theft. PC Ell reminded all residents to be vigilant and ensure doors and windows are securely locked especially with the darker evenings and with Christmas approaching. PC Ell offered to go to allotments to mark allotment holders’ equipment.</li> </ul> | <b>CLERK</b>  |

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|     | <ul style="list-style-type: none"> <li>• Parking issues – High Hall Close. PC Ell has issued warnings on vehicles parked too close to junctions to remind them of the restrictions that vehicles must be two vehicle widths away. This seems to have reduced these issues. Cllr Anderson requested this be done along Mill Close also – PC Ell will carry this out.</li> <li>• PC Ell regularly attends the tea morning at Trimley Methodist Church, attended the Summer Fete and aims to attend the Christmas Lights switch on on 1<sup>st</sup> December.</li> <li>• Cllr Parker asked PC Ell for advice re heating oil thefts. PC Ell will forward some information on this.</li> </ul> <p>The Chairman thanked PC Ell for her support and diligence in the Parish.</p> |       |
| 6.  | <p><b>To receive the Chairmans Report</b></p> <p>The Chairmans report was cascaded to councillors prior to the meeting. This is available to view on the Parish Council website. There were no questions.</p> <p>Cllr Smart also updated that the bus shelters have now been cleaned in the Parish. This work was carried out by GP Cleanaway who were awarded the contract.</p>                                                                                                                                                                                                                                                                                                                                                                                           |       |
| 7.  | <p><b>To receive the Clerk’s Report</b></p> <p>This was cascaded to councillors prior to the meeting. There were no questions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |
| 8.  | <p><b>To receive an update on Transport, Highways and PROW Issues from Cllrs Anderson, D’arville and Smart.</b></p> <p>Cllr Anderson had nothing to report.</p> <p>Cllr D’arville had provided a report prior to the meeting. This is available to view on the Parish Council website. There were no questions.</p> <p>Cllr Parker raised concerns over the overgrown vegetation on the roundabout off the A14 coming into the village, along with the verges in that area. Vegetation is overhanging the road and causing vehicles to swerve to avoid it. Cllr Parker reported there has been three accidents in the past month in that area. The Clerk will report to Suffolk Highways and also Cllr Gale if works not ordered.</p>                                      | CLERK |
| 9.  | <p><b>To receive an update on Planning issues and applications from Cllr Rastrick and to decide upon any comments to submit on open planning applications to include but not limited to.</b></p> <p>i) DC/26/0590/FUL</p> <p>ii) DC/26/3137/FUL</p> <p>All members present voted no comment to both above mentioned applications.</p> <p>No further planning issues or applications.</p>                                                                                                                                                                                                                                                                                                                                                                                   |       |
| 10. | <p><b>To discuss and decide upon comments to be made at the relevant Planning Committee in regard to application DC/25/4810/FUL</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |

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|     | <p>Main area of concern is the entrance and the safety aspect of the access to the area. If access is going to be on to Kirton Road, a request for the 30mph limit to be moved to the other side of the entrance for safety reasons. The Clerk and Cllr Parker will draft a response ready for when the East Suffolk Planning Committee Meeting is held.</p>                                                                                                                                                      | CLERK /BP       |
| 11. | <p><b>To decide upon arrangements for Remembrance Day</b><br/>         All members present voted in favour of purchasing 2 x wreaths from Royal British Legion. One to be laid at the Church and one at the Peace Sign. The Clerk will order and find out details of the events. Cllr Jacobs and Cllr Rastrick both happy to attend the event organised by Trimley St Mary Parish Council and lay the wreath. The Clerk will ask Heather and Tony Rodwell if they would like to lay the wreath at the Church.</p> | CLERK           |
| 12. | <p><b>To discuss and decide upon going ahead with a Summer Fete in 2027 and agree roles.</b><br/>         All members present voted in favour of a Summer Fete in 2027. Cllrs Anderson, Rastrick and Jacobs are happy to continue to work on this project with the Clerk.<br/>         The Clerk will organise a meeting with the Trimley Sports and Social Club.</p>                                                                                                                                             | CLERK           |
| 13. | <p><b>To update, discuss and decide upon next steps with regards to the Corporate Trustee of the Memorial Hall</b><br/>         The Clerk has confirmed that Trimley St Martin Parish Council are on the Land Registry as the owners. Further documentation obtained and will be sent to Community Action Suffolk.<br/>         The Clerk is also undergoing training on Trusts.</p>                                                                                                                              | CLERK           |
| 14. | <p><b>To update on CCTV at the Memorial Hall</b><br/>         This is due to be installed on 5<sup>th</sup> November. Cllr Rastrick volunteered to be present for this.<br/>         The Clerk will produce the relevant policies with regards to the CCTV to be signed off at the November meeting.<br/>         The Clerk will also ensure that signs are mounted.</p>                                                                                                                                          | PR<br><br>CLERK |
| 15. | <p><b>To discuss, review and approve the following policies;</b><br/>         i) <b>General Reserves Policy</b><br/>         ii) <b>Grants and Donations Policy and Application Form</b><br/>         iii) <b>Subject Access Request Policy and Subject Access Request Procedure</b></p> <p>All members voted in favour to approve all policies. The Clerk will upload to the website.</p>                                                                                                                        | CLERK           |
| 16. | <p><b>To review, discuss and approve the level of General Reserves</b><br/>         All members voted in favour to approve the level of General Reserves. This can be found on the Parish Council website.</p>                                                                                                                                                                                                                                                                                                    | CLERK           |

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| 17.      | <b>To discuss CIL monies</b><br>The Parish Council are due to receive CIL monies by the end of October.<br>Discussions held regarding what to do with these monies.<br>All members voted in favour of;<br>Using up to £500 to carry out works on a banner display area at the front of the Memorial Hall, and looking into costings for repairs to manhole covers in the Memorial Hall Car Park. Remainder of the funds to be held to be used on projects as and when they arise.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
| 18.      | <b>To discuss and decide upon any priorities for the funding year 2027/2028 in preparation for the precept setting</b><br>No large-scale projects on the horizon. The Clerk will draft a first budget for the November meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | CLERK     |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
| 19.      | <b>To receive a financial statement to 30<sup>th</sup> September 2026</b><br>2 credits into the current account from 01/09/26 – 30/09/26.<br>30/09/26 - £219.61 – Interest paid to Deposit Account<br>30/09/26 - £24000.00 – 2 <sup>nd</sup> precept instalment paid to Current Account.<br>The bank reconciliation for September 2026 was received and signed by the Chair.<br><table><tr><td></td><td><b>Bank Reconciliation at 30/09/2026</b></td><td></td><td></td></tr><tr><td></td><td>Cash in Hand 01/04/2026</td><td></td><td>59,297.69</td></tr><tr><td></td><td><b>ADD</b></td><td></td><td></td></tr><tr><td></td><td>Receipts 01/04/2026 - 30/09/2026</td><td></td><td>70,572.13</td></tr><tr><td></td><td></td><td></td><td>129,869.82</td></tr><tr><td></td><td><b>SUBTRACT</b></td><td></td><td></td></tr><tr><td></td><td>Payments 01/04/2026 - 30/09/2026</td><td></td><td>61,909.44</td></tr><tr><td><b>A</b></td><td><b>Cash in Hand 30/09/2026</b><br/>(per Cash Book)</td><td></td><td><b>67,960.38</b></td></tr><tr><td></td><td>Cash in hand per Bank Statements</td><td></td><td></td></tr><tr><td></td><td>Petty Cash 30/09/2026</td><td>0.00</td><td></td></tr><tr><td></td><td>Trimley St Martin Parish Council C: 30/09/2026</td><td>24,756.38</td><td></td></tr><tr><td></td><td>Trimley St Martin Parish Council Dr: 30/09/2026</td><td>43,204.00</td><td></td></tr><tr><td></td><td>Trimley St Martin Parish Council N: 30/09/2026</td><td>0.00</td><td></td></tr><tr><td></td><td></td><td></td><td><b>67,960.38</b></td></tr><tr><td></td><td>Less unrepresented payments</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td>67,960.38</td></tr><tr><td></td><td>Plus unrepresented receipts</td><td></td><td></td></tr><tr><td><b>B</b></td><td><b>Adjusted Bank Balance</b></td><td></td><td><b>67,960.38</b></td></tr><tr><td></td><td><b>A = B Checks out OK</b></td><td></td><td></td></tr></table> |           | <b>Bank Reconciliation at 30/09/2026</b> |  |  |  | Cash in Hand 01/04/2026 |  | 59,297.69 |  | <b>ADD</b> |  |  |  | Receipts 01/04/2026 - 30/09/2026 |  | 70,572.13 |  |  |  | 129,869.82 |  | <b>SUBTRACT</b> |  |  |  | Payments 01/04/2026 - 30/09/2026 |  | 61,909.44 | <b>A</b> | <b>Cash in Hand 30/09/2026</b><br>(per Cash Book) |  | <b>67,960.38</b> |  | Cash in hand per Bank Statements |  |  |  | Petty Cash 30/09/2026 | 0.00 |  |  | Trimley St Martin Parish Council C: 30/09/2026 | 24,756.38 |  |  | Trimley St Martin Parish Council Dr: 30/09/2026 | 43,204.00 |  |  | Trimley St Martin Parish Council N: 30/09/2026 | 0.00 |  |  |  |  | <b>67,960.38</b> |  | Less unrepresented payments |  |  |  |  |  | 67,960.38 |  | Plus unrepresented receipts |  |  | <b>B</b> | <b>Adjusted Bank Balance</b> |  | <b>67,960.38</b> |  | <b>A = B Checks out OK</b> |  |  |  |
|          | <b>Bank Reconciliation at 30/09/2026</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Cash in Hand 01/04/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | 59,297.69                                |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | <b>ADD</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Receipts 01/04/2026 - 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | 70,572.13                                |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | 129,869.82                               |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | <b>SUBTRACT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Payments 01/04/2026 - 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | 61,909.44                                |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
| <b>A</b> | <b>Cash in Hand 30/09/2026</b><br>(per Cash Book)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           | <b>67,960.38</b>                         |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Cash in hand per Bank Statements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Petty Cash 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0.00      |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Trimley St Martin Parish Council C: 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 24,756.38 |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Trimley St Martin Parish Council Dr: 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 43,204.00 |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Trimley St Martin Parish Council N: 30/09/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0.00      |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>67,960.38</b>                         |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Less unrepresented payments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | 67,960.38                                |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | Plus unrepresented receipts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
| <b>B</b> | <b>Adjusted Bank Balance</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           | <b>67,960.38</b>                         |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
|          | <b>A = B Checks out OK</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |
| 20.      | <b>To approve the following payments made</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                          |  |  |  |                         |  |           |  |            |  |  |  |                                  |  |           |  |  |  |            |  |                 |  |  |  |                                  |  |           |          |                                                   |  |                  |  |                                  |  |  |  |                       |      |  |  |                                                |           |  |  |                                                 |           |  |  |                                                |      |  |  |  |  |                  |  |                             |  |  |  |  |  |           |  |                             |  |  |          |                              |  |                  |  |                            |  |  |  |

|     |                                                                                                                                                                                                                                                   |                          |                           |          |                        |  |  |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------|----------|------------------------|--|--|
|     | 07 09 26                                                                                                                                                                                                                                          | IT Services CAS          | Website and Email renewal | £379.00  | LGA1972 s142           |  |  |
|     | 09 09 26                                                                                                                                                                                                                                          | NEST                     | Pension                   | £113.58  | LGA1972 s112           |  |  |
|     | 09 09 26                                                                                                                                                                                                                                          | O2                       | Phone Contract            | £53.40   | LGA1972 s112           |  |  |
|     | 10 09 26                                                                                                                                                                                                                                          | SLCC                     | Clerk Training            | £138.60  | LGA1972 s112           |  |  |
|     | 11 09 26                                                                                                                                                                                                                                          | AJGIBL CLIENT            | Insurance Renewal         | £2753.56 | LGA1972 s133           |  |  |
|     | 11 09 26                                                                                                                                                                                                                                          | Simon Jones Landscapes   | Memorial Hall Grounds     | £468.00  | LGA1972 s133           |  |  |
|     | 11 09 26                                                                                                                                                                                                                                          | Simon Jones Landscapes   | Roundabout and Beds       | £660.00  | Highways Act 1990 s196 |  |  |
|     | 17 09 26                                                                                                                                                                                                                                          | <del>FirePower</del>     | Fire Extinguisher Service | £174.00  | LGA1972 s133           |  |  |
|     | 25 09 26                                                                                                                                                                                                                                          | Viking Direct            | Stationary/Screen Raiser  | £54.83   | LGA1972 s112           |  |  |
|     | 28 09 26                                                                                                                                                                                                                                          | Memorial Hall Management | Hire of Hall              | £50.00   | LGA1972 s137           |  |  |
|     | 29 09 26                                                                                                                                                                                                                                          | SALC                     | Payroll Provision         | £129.60  | LGA1972 s112           |  |  |
|     | 30 09 26                                                                                                                                                                                                                                          | C Small                  | Salary                    | £1883.50 | LGA1972 s112           |  |  |
|     | All members present approved payments                                                                                                                                                                                                             |                          |                           |          |                        |  |  |
| 21. | <b>To approve the following payments to be made</b>                                                                                                                                                                                               |                          |                           |          |                        |  |  |
|     | 07 10 26                                                                                                                                                                                                                                          | C Small                  | Expenses                  | £61.69   | LGA1972 s112           |  |  |
|     | 12 10 26                                                                                                                                                                                                                                          | HMRC                     | Tax & NI                  | £646.19  | LGA1972 s112           |  |  |
|     | All members present approved payments                                                                                                                                                                                                             |                          |                           |          |                        |  |  |
| 22. | <b>Items for consideration at next meeting</b><br>The Chair requested any requests for agenda items to be with the Clerk 10 days before the meeting. Next meeting is Tuesday 3 <sup>rd</sup> November 2026.                                       |                          |                           |          |                        |  |  |
| 23. | <b>To exclude the public and press in accordance with the Public Bodies (Exclusion from Meetings) Act 1960 in view of the confidential nature of the business to be transacted.</b><br>There were no public or press in attendance at this point. |                          |                           |          |                        |  |  |
| 24. | <b>To review the salary and hours of the Clerk as per the Clerk's contract</b><br>All members voted in favour of changes to Clerks salary                                                                                                         |                          |                           |          |                        |  |  |
| 25. | <b>Close</b><br>The meeting was closed at 8.40pm                                                                                                                                                                                                  |                          |                           |          |                        |  |  |